

Features

Payroll Automation: Uniformly and comprehensively applies an unlimited number of pay policies and shifts to time and attendance data.

Ease of Use: TA100 PRO is completely menu driven. For ease of operation, the system allows each user to arrange the information in an order that is convenient for them. Color-coded notations on the electronic timecard easily identify exceptions.

Strategic Reporting: There are over 75 reports available, which can be run by pay period or by any selected date range. Reports can be displayed on screen, printed, emailed, or sent to a data file.

Customize: TA100 PRO offers administrators the ability to change the names of key fields within the menu and reporting system. In addition, TA100 PRO allows users to define six system fields in the employee master record.

HR Functions: Tracks employee attendance, employee tardiness, department transfers, job transfers, schedules, automates employee time and wage calculations.

Payroll Processing: TA100 PRO comes standard with an export feature that allows you to send data to a third party payroll system without the need to re-enter this information into the payroll software.

Imports/Exports: TA100 PRO comes standard with an import/export feature that allows users bring data into the system and export data out to a third party payroll system or other software packages.

Spot Trends: Not only can TA100 PRO show users when sick days were taken, it can produce Trend Analysis to show users how many days are taken and on which day of the week.

Security: Each user has a unique User ID and Password. Filters are included to allow supervisors to access only their respective employees.

Employee Messaging: TA100 PRO displays employee names at the data terminal for swipe validation.

Autoprocess: Allows users to set a specific date/time to poll the information from the data collection devices, as well as run reports and print or email them directly to supervisors.

Optional Bell Ringing: Allows you to define bell-ringing schedules and program the data collection devices to activate a user-supplied bell, alarm, or other audible signaling device.

Optional Benefit Accruals: Allows you to define benefit accrual calculations that automatically update your employee's accrual balances.

Optional On-line PC-Based Time Clock: Allows employees to perform all normal time clock functions at their PC.

Optional PDA Clock: The Optional PDA Time Clock Module allows employees to perform all normal time clock functions on their PDA. Supervisor mode allows supervisors to perform transactions for their crew on an individual or group basis.

